



REGIONAL OFFICE (TAMILNADU)  
EMPLOYEES' STATE INSURANCE CORPORATION  
143, Sterling Road, Nungambakkam, Madras 600 034.

Code No.

51

54166-34

Date: 27.2.96

To: M/s. Bafna Pharmaceuticals,  
13, Sundaravinayagar Koil St.,  
Madhavaram, Madras 600 060

Dear Sirs,

Sub: Implementation of the ESI Act, 1948-Registration of Factory  
Establishments under section 2(12) & 1(5) of the ESI Act, 1948.

I have to inform that under section 1(3) of the ESI Act, 1948 the Central Government has vide notification No. So 523 E.H. 13 (2) 163 dated 18.2.63 made the provisions of the Act applicable to all factories covered under the Act within the (area) Madhavaram.

2. I have further to inform you that the appropriate Government has extended the provisions of the Act to other establishments under section 1(5) of the ESI Act with effect from 1-10-95 Vide Notification No. 1-10-95 dated 1-10-95

3. Under section 2A of the Act, such a factory/establishment is required to register itself under the Act and Chapter IV thereof casts a responsibility on the principal employer thereof to insure its employees and to pay contributions in respect of such employees covered under the Act.

4. On the basis of the particulars in respect of your factory/establishment submitted by you / the report of the inspection conducted by the Inspector / Local Office Manager on 01.01.11.95 your factory establishment falls within the purview of Section 2(12)/1(5) of the Act w.e.f. 1-10-95 (Provisionally). In case, however, subsequent facts reveal that your factory/establishment was coverable from a date prior to the date mentioned above you shall make yourself liable to comply with the provisions of the Act from such an earlier date.

You are requested to take immediate steps for registration of your employees by filling in Declaration forms, payment of contributions and maintenance of records etc., from the date of coverage of your factory/establishment under the Act.

(P.T.O.)

6383027

For the sake of convenience your factory / establishment has been allotted Code No 51/- 51+165-3 which may kindly be used in all communications sent to this office and in all forms at the places indicated for the purpose. You are attached to the Local Office of the Corporation, at Sembium

It has been instructed to render necessary assistance to you in connection with registration of your employees. In case you find any difficulty or for any other purpose which may be necessary in connection with the Scheme, you are requested to contact the Manager of the above Local Office who will render necessary help in the matter.

It is requested that publicity be given to the list of Insurance Medical Practitioners/State Insurance Dispensaries in your establishment to enable your employees to choose their State Insurance Dispensaries / Insurance Medical Practitioners. Required forms etc. may please be collected from the Local office mentioned above, to which all your employees will also be attached.

You are also informed that the employees covered under the ESI ACT, 1948 earlier to 27-1-85 are to be allotted sets A, B and C as laid down in the then Regulation 4 (1) of the ESI (General) Regulation, 1950 in order to facilitate equitable distribution of Insured persons in the three sets.

The Corporation officials would be pleased to render all necessary and possible assistance to you in discharging your duties and obligation under the ESI Act 1948 and am confident of prompt and timely Compliance with the provisions of the ESI Act, 1948 & Regulations on your part.

Local office Sembium.  
S-A Pl. no. 16-A.  
Jamaiah Nagar  
Sembium.  
Mds 60002

Yours faithfully.

[Signature]  
25/2/96  
For REGIONAL DIRECTOR

Copy to :

1. Inspector E.S.I. Corporation: Sembium division
  2. Local Office E.S.I. Corporation: Sembium
  3. Benefits/ Branch Inspection Branch/ C-6 Branch (Ins. VIII)
  4. Regional Provident Fund Commissioner, 20, Royapettah High Road, Madras-14.
- with the following details :
- (i) Activity
  - (ii) Date of Commencement
  - (iii) Employment Strength

For Regional Director

OFFICE OF THE REGIONAL COMMISSIONER  
EMPLOYEES' PROVIDENT FUNDS  
Tamil Nadu and Pondicherry States

20, ROYAPETTAH HIGH ROAD, MADRAS - 600 014.

By R.P.A.D.

H13  
No. ~~XXXX~~ TN/ MS/36294 / Enf / Regl./96

Dated the 4.10.96

To The Managing Director,  
M/s. Bafna Pharmaceuticals Ltd,  
13, Sundara Vinayagar Koil Street, Madhavaram,  
Madras-60.

Sir,

Sub : Applicability of the Employees' Provident Funds &  
Miscellaneous Provisions Act, 1952 and the  
Schemes framed thereunder to  
M/s. Bafna Pharmaceuticals Ltd.  
Madras-60.

On the basis of particulars furnished by you on \_\_\_\_\_  
and on the basis of the inspection of the records of your establishment conducted by the  
Enforcement Officer on 1.1.96 it is evident that:

(a) Your establishment viz. M/s. Bafna Pharmaceuticals Ltd,  
Madras-60  
is engaged in Heavy and Fine Chemicals  
which is included in Schedule 1 / classes of establishments in Employees' Provident Funds  
and Miscellaneous Provisions Act, 1952.

(b) that the said establishment / factory has employed 18 persons on Jan'96

(c) that it has completed the infancy period in terms of provisions of sec 16 (1) (d)  
of the Employees' Provident Funds & Miscellaneous Provisions Act, 1952 of 3 years on  
\_\_\_\_\_ therefore, the provisions of the E.P.F. and Misc.  
Provisions Act., 1952 and the Schemes framed thereunder are applicable to your above  
named establishment together with head office and its branches/departments whether  
situated at the same place or at different places with effect from \_\_\_\_\_  
finally / provisionally, subject to further verification of your records for the earlier period

with reference to your application No. \_\_\_\_\_ dated \_\_\_\_\_ received by  
extension of E.P.F. & Misc. Provisions Act., 1952 under section 1 (4) of the said Act on a  
voluntary basis a code No. is hereby allotted to your establishment namely M/s. Bafna  
Pharmaceuticals Ltd, Madras-60  
\_\_\_\_\_ provisionally covering your establishment with effect from 1.1.96  
\_\_\_\_\_ pending issue of a notification by the Government of India in exercise of  
the powers conferred on them by subsection (4) of section 1 of the E.P.F. & Misc Provisions  
Act. 1952.

2. The code No. TN/ MS/36294 is allotted to your estt. for the purpose  
of making compliance with the various provisions of the E.P.F. & Misc Provisions Act.1952  
and the Scheme framed thereunder namely E.P.F. Scheme, 1952, E. F. Pension Scheme 1971  
and Employees' Deposit Linked Insurance Scheme, 1976. This code No. Should  
invariably be quoted in all the correspondence with this office.

(b) Regional  
Insurance Fund  
Administrative  
A/c. No. 22

To this account will be deposited the administration charges @ 0.1% upto Sep. 87 and 0.01% from Oct. 87 onwards which will be aggregate of the basic wages, dearness allowance (including the cash value of food concession and retaining allowance, if any, payable to the employees by an employer, Subject to a minimum of Rs. 2/- with effect from 1-2-89

6. The deposit in the above accounts viz. 1, 2, 10, 21 and 22 are to be made by separate challans and triplicate copies of the challans as received from the Bank, should be forwarded to this office duly attached with form No. 12-A (Revised) (explained below)

7. You are required to maintain / forward the following returns:

(i) Form No. 9 under the E.P.F. Scheme 1952 & Form No. 3 (F.P.F.) under the E.P.F. Scheme, 1976-1995. These are to be submitted to this office once in respect of those employees who are required or entitled to become members on the date the factory/ establishment is covered under the Scheme.

(ii) Form No. 2 under the E.P.F. Scheme 1952 and also under the E.P.F. Scheme, 1976-1995. These are to be obtained from every Member for submission to this office.

(iii) Form No. 5-A. This is to be submitted to this office in duplicate, Any subsequent change in ownership is also to be notified to this office through this form.

(iv) Form No. 3-A. This is to be maintained at the factory establishment in respect of every employee who is a member in which the contribution paid to the P.F. and E.P.F. are to be posted every month.

(v) Form No. 6-A. This is the annual return of contribution and is to be submitted to this office within 30 days of the close of the financial year, along with form 3-A. Last contribution to be shown for Feb, payable in March each year.

(vi) Form No. 12-A. This is the monthly return of contribution and is to be submitted to this office by 25th of every following month. Triplicate copies of the Challans in support of the deposits made in the State Bank of India should be attached with this.

(vii) Form No. 5 & 10. These are the return of employees who have become new members or have left the service in the month and are to be submitted to this office by the 15th of the following month irrespective of whether the particulars are 'Nil' for any month.

8. All the forms prescribed under the Employees' Provident Funds Schemes, 1952 the Employees' Pension Scheme, 1995 and the Employees' Deposit Linked Insurance Scheme, 1976, are available in the P.F. office and will be supplied free of cost on receipt of your indent. The specimen of forms are enclosed.

9. Regarding Family Pension Fund contribution, it should be separated from the Employee's Provident Fund Contributions and shown separately in the respective Forms and remitted separately in Account No. 10, from the month of Jan'96 only.